

Environmental Policy

It is Tag Guard Limited Policy to conduct our business in an environmentally responsible manner. We accept that concern for the environment and sustainability should influence the services provided by the Company and be incorporated and promoted within those services.

In implementing our environmental policy, we will:

- Ensure compliance with all relevant environmental legislation and, where practical, with codes of practice and other requirements, such as those specified by our customers.
- Incorporate, where appropriate, environment and sustainability considerations into our day-to-day activities with regard to the use of materials, energy consumption, waste disposal and recycling.
- Work towards controlling and, where practical, reducing energy consumption at our site.
- Work towards minimising the levels of waste produced in the business and improving levels of recycling performance.
- Provide appropriate environmental training for our own staff

We recognise that the operations at our premises and facilities have environmental consequences, the materials we use and the actions that we take.

We will pursue our commitments by providing adequate resources, training and support to our staff.

We are committed to the process of continually improving our performance and to this end we will set objectives for improvement where appropriate in response to changing legislation and industry best practice. These objectives and our performance will be monitored and reviewed annually. Our findings will be made available for review.

This policy reflects the aims, views and objectives of the Directors and Senior Management Team of Tag Guard Limited and carries their full support and authority.

ENVIROMENTAL PROCEDURES

Tag Guard Limited is committed to managing the environmental effects and aspects of its operations in such a way as to minimise any potential impacts that may result from those operations.

To this end the business has carried out a review of its activities to determine the areas where potential harm could be caused and developed positive steps to reduce any environmental impact.

The business recognises the benefits associated with producing this policy and aim to assure customers of its commitment to demonstrable environmental management, whilst maintaining good public and community relations. Our aim is to reduce the potential for incidents that result in liability and improve cost control in the business, by covering raw materials and energy.



Our overall aim is to reduce the amount of waste sent to landfill, improve recycling rates and reduce the consumption of water and energy.

The Directors will sponsor and be responsible for introducing this policy to the business.

Department Manager will be responsible for co-ordinating and facilitating the provisions of this policy and ensuring that all of their staff are made aware of the business objectives and best practice in environmental management.

The business will carry out an annual review of this Policy and Procedures and communicate changes to all employees.

Operating Procedures

1. Supply Chain Management and Purchasing

It is our policy, wherever possible, to select suppliers who have a written environment policy and can demonstrate a positive attitude to environmental management procedures.

2. Waste Management and Recycling

Waste products are an inevitable part of our business operations. All of the waste the business produces has a cost associated with it. Effective waste management will improve cost savings, reduce the impact to the environment and improve customer perceptions of our business.

We have identified the waste streams in our business and put management procedures in place to recycle batteries, paper, cardboard, printer cartridges, mobile phones and WEEE. We will continue to review ways to minimise the levels of waste produced in the business and actively encourage staff to identify opportunities for improvement, whether this be turning off light bulbs as a matter of course or identifying alternative suppliers who minimise the use of packaging materials in their products.

We will work with our suppliers and contractors to ensure that any waste they produce is disposed of correctly and in accordance with best practice.

We will use only licenced waste handlers to dispose of electrical goods, IT equipment, batteries and recognise our responsibilities for disposal of these items under the Waste Electrical and Electronic Equipment Directive.

3. Water and Energy

Water and energy are an increasingly expensive and potentially reducing resource.

It is our intention to encourage our employees to conserve these resources as a matter of course and actively encourage them to put forward ideas to improve performance and savings.

We will continue to monitor the use of water and energy and strive to reduce consumption on an on-going basis.

4. Transport

In order to reduce the level of travelling carried out by our employees, we plan our workload and we will continue to move towards the use of emails and telephone calling in the organisation.

We encourage the use of rail transport over road journeys where possible and promote employees to share journeys where possible

We have company guidelines for the use and maintenance of company cars.

5. Employee Awareness

An integral part of this policy is to ensure that all employees are made aware of our aims and objectives, understand the environmental implications of their activities and actively contribute to the continuous day-to-day management of, and on-going improvement in, environmental performance.

6. Audit Protocol

In order to maintain the policy and procedures and ensure that working practices reflect the current business operations, we will conduct an annual audit to not only ensure compliance with this policy, but also identify any areas where alterations need to be made to reflect changes in activity, legislation or best practice.

7. Monitoring Procedures

Wherever possible, we will measure performance. By knowing how much – in both quantity and cost – the business produces waste; manages recycling; spends on water and energy; spends on transport and saves by management procedures, we can improve our overall performance and reduce costs.

We will monitor utility bills, service charges and supplier invoices to ensure we are performing effectively.

Signed: 

Position: Managing Director

Date: 1st August 2019